



# VILLAGE OF BURR RIDGE

7660 S. COUNTY LINE ROAD • BURR RIDGE, IL 60527-4721 • (630) 654-8181

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<http://www.burr-ridge.gov>

Gary Grasso  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Administrator

## **RAFFLE AND CHANCES LICENSE** **NON-PROFIT ORGANIZATIONS**

### REQUIRED SUBMITALS

1. Application for License to Conduct Raffle
2. Fidelity Bond (see Ordinance 930, Sec. 48.09)

If requesting a waiver of the bond, follow the instructions (see Sec. 48.09) and submit the required letter.

3. Letter from location hosting the event

Letter should include organization name and date of event.

4. Return to: Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL 60527  
Attention: Village Clerk

## **ORDINANCE NO. 930**

### **AN ORDINANCE CREATING A NEW CHAPTER 48 OF THE BURR RIDGE MUNICIPAL CODE REGARDING RAFFLES CONDUCTED BY NON-PROFIT ORGANIZATIONS**

**WHEREAS**, the General Assembly of the State of Illinois has enacted the Raffles Act (230 ILCS 15/0.01 et seq.), which allows the governing body of a county or municipality in Illinois to establish a system for the licensing of organizations to operate raffles; and

**WHEREAS**, the President and Board of Trustees of the Village of Burr Ridge desire to exercise the power granted unto them by the General Assembly under the Raffles Act.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** That the Burr Ridge Municipal Code is hereby amended by adding a new Chapter 48 entitled Raffles, which shall read in its entirety as follows:

#### **Sec. 48.01 Raffles and Chances License**

There is hereby established a "Raffles and Chances License," which license shall be issued only to bona fide religious, charitable, labor, business, fraternal, educational or veterans' organizations that operate without profit to their members and which have been in existence continuously for a period of five (5) years immediately before making application for the license as provided for in this subchapter and which have had during the entire five year period a bona fide membership engaged in carrying out their objectives and who have complied with the provisions of this subchapter and the provisions of the Raffles Act, 230 ILCS 15/0.01 et seq., as amended, or to a non-profit fundraising organization that the Village determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

#### **Sec. 48.02 Limitation on Value of Prize Awarded**

A limitation in the amount of \$50,000.00 is hereby imposed upon the aggregate retail value of all prizes or merchandise awarded by a licensee in a single raffle. A limitation in the amount of \$50,000.00 is hereby imposed upon the maximum

retail value of each prize awarded by a licensee in a single raffle. A limitation in the amount of \$125.00 is hereby imposed upon each raffle chance which is issued or sold in a single raffle. The number of days a licensee may sell chances for a single raffle is limited to one-hundred-twenty (120) days prior to such raffle.

**Sec. 48.03     Validity**

Licenses issued pursuant to this subchapter shall be valid for one raffle only and may be suspended or revoked by the Corporate Authorities of the Village of Burr Ridge for any violation of this subchapter or of the Raffles Act, 230 ILCS 15/0.01 et seq., as amended.

**Sec. 48.04     Time for Issuance**

The President and Board of Trustees of the Village of Burr Ridge shall act upon any application for licenses submitted to and pursuant to the provisions of this subchapter within thirty (30) days from the date such application shall have been filed with the Village Clerk.

**Sec. 48.05     Sale of Raffle Chances**

Raffle chances authorized to be issued or sold pursuant to the provisions of this subchapter may be sold only within the boundaries specified on the license.

**Sec. 48.06     License Restrictions**

A license issued pursuant to the provisions of this subchapter shall be subject to the following restrictions:

1.     No person, firm or corporation shall conduct a raffle governed by the provisions of this subchapter without first having obtained a license therefor as provided for in this subchapter.
2.     An application for a license pursuant to the provisions of this subchapter must specify the area or areas within the Village within which raffle chances may be sold or issued, the time period during which raffle chances may be sold or issued, and the time and place for the determination of the winning chance.
3.     The license issued pursuant to the provisions of this subchapter must specify the area or areas within the Village within which raffle chances may be sold or issued, the time period during which raffle chances may be sold or issued, and the time and place for the determination of the winning chance or chances.

4. An application for a license pursuant to the provisions of this subchapter must contain a sworn statement attesting to the not-for-profit character of the prospective licensee organization and that the organization meets all the requirements of this subchapter and the Raffles Act, 230 ILCS 15/0.01 et seq., as amended, and must be signed by the presiding officer and secretary of such organization.

#### **Sec. 48.07 Denial of License**

The following are ineligible for any license issued pursuant to this subchapter:

1. Any person who has been convicted of a felony;
2. Any person who has been a professional gambler or gambling promoter;
3. Any person who is not of good moral character;
4. Any firm or corporation in which a person defined in subparagraphs (1), (2) or (3) has a proprietary, equitable or credit interest, or in which such a person is active or employed;
5. Any organization in which a person defined in subparagraphs (1), (2) or (3) is to participate in the management or operation of a raffle as defined in this subchapter; and
6. Any organization which fails to meet all the requirements of this subchapter and the Raffles Act, 230 ILCS 15/0.01 et seq., as amended.

#### **Sec. 48.08 Raffle Restrictions**

Each raffle conducted pursuant to a Raffle and Chances License issued as provided for in this subchapter shall be subject to the following restrictions:

1. The entire net proceeds of any raffle must be exclusively devoted to the lawful purposes of the organization permitted to conduct the raffle;
2. No person except a bona fide member of the sponsoring organization may participate in the management or operation of the raffle;
3. No person may receive any remuneration or profit for participating in the management or operation of the raffle;

4. A licensee may rent a premises on which to determine the winning chances in a raffle only from an organization which is also licensed under the provisions of this subchapter;
5. Raffle chances may be sold or issued only within the area specified on the license and winning chances may be determined only at those locations specified on the license; and
6. No person under the age of 18 years may participate in the conducting of raffles or chances. A person under the age of 18 years may be within the area where winning chances are being determined only when accompanied by his parent or guardian.

#### **Sec. 48.09 Fidelity Bond Required**

All operations of and the conduct of raffles as provided for in this subchapter shall be under the supervision of a single manager designated by the organization. Such manager shall give a fidelity bond in the sum of \$5,000.00 or two times the aggregate value of prizes, whichever is less, in favor of the licensee conditioned upon his honesty in the performance of his duties. The bond shall provide that notice shall be given in writing to the Village of Burr Ridge not less than thirty (30) days prior to cancellation. Bonds as provided for in this Section may be waived by the Village by the inclusion of a waiver provision in the license provided that a license containing such a waiver provision shall be granted only by unanimous vote of the members of the licensed organization.

#### **Sec. 48.10 Records To Be Kept**

Each organization licensed pursuant to the provisions of this subchapter to conduct a raffle shall keep records of its gross receipts, expenses and net proceeds for each single raffle. All deductions from gross receipts for each single raffle shall be documented with receipts or other records indicating the amount, a description of the purchased items or service or other reason for deduction, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.

Gross receipts from the operation of each single raffle shall be segregated from other revenues of the organization, including bingo gross receipts, if bingo games are also conducted by the same non-profit organization pursuant to license therefor issued by the Department of Revenue of the State of Illinois, and placed in a separate account. Each organization shall have separate records of each separate raffle. The person who accounts for gross receipts, expenses and net proceeds from the operation of each raffle shall not be the same person who accounts for other revenues of the organization.

Each organization licensed to conduct a raffle under the provisions of this subchapter shall report to its membership, and to the Village of Burr Ridge, its gross receipts, expenses and net proceeds from each raffle and the distribution of net proceeds itemized as required in this Section.

Records required by this Section shall be preserved for three (3) years, and organizations shall make available their records relating to operation of any raffle for public inspection and inspection by the Village at reasonable times and places.

**Sec. 48.11     Scope of Regulations**

Nothing contained in this subchapter shall be construed to authorize the conducting or operating of any gambling scheme, enterprise activity or device other than raffles as provided for in this subchapter.

**Sec. 48.12     Penalties**

Any person, firm or corporation violating or failing to comply with any provision of this subchapter shall be fined not less than Two Hundred Fifty Dollars (\$250.00) and no more than Seven Hundred and Fifty Dollars (\$750.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

**SECTION 2:** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

**SECTION 3:** That the Village Clerk be and hereby is authorized and directed to publish this Ordinance in pamphlet form.

ADOPTED this 8th day of April, 2002, pursuant to a roll call vote as follows:

AYES:            5 – Trustees Rohner, Paveza, Derma, Cizek & Sodikoff

NAYS:           0 - None

ABSENT:        1 – Trustee Pallat

APPROVED by me this 8<sup>th</sup> day of April, 2002.

Do V. Simon  
Village President

ATTEST:

Karen J. Thomas  
Village Clerk

**APPLICATION FOR LICENSE TO CONDUCT RAFFLE**

1. Name of Organization: \_\_\_\_\_

2. Address: \_\_\_\_\_  
\_\_\_\_\_

3. Mailing Address if Different From Above: \_\_\_\_\_  
\_\_\_\_\_

4. Type of Organization (please attach documentary evidence):

\_\_\_\_\_ Religious      \_\_\_\_\_ Charitable      \_\_\_\_\_ Labor      \_\_\_\_\_ Business  
\_\_\_\_\_ Fraternal      \_\_\_\_\_ Educational      \_\_\_\_\_ Veterans

5. Length of Time Organization Has Been in Existence: \_\_\_\_\_

6. Place and Date of Incorporation: \_\_\_\_\_

7. Number of Members in Good Standing: \_\_\_\_\_

8. President/Chairperson: \_\_\_\_\_  
Name

Address Telephone

Social Security Number Date of Birth

9. Raffle Manager: \_\_\_\_\_  
Name

Address Telephone

Social Security Number Date of Birth

10. Designate Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):

\_\_\_\_\_ Name

\_\_\_\_\_ Address Telephone

\_\_\_\_\_ Social Security Number Date of Birth

11. Date(s) For Raffle Ticket Sales: \_\_\_\_\_

12 Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge):  
\_\_\_\_\_

13. Date(s) and Time for Determining Raffle Winners: \_\_\_\_\_

14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State law (230 ILCS 15/4(a)(4):  
\_\_\_\_\_

Location

Address

Telephone

15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ \_\_\_\_\_

16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ \_\_\_\_\_

17. Maximum Price Charged for Each Chance Sold: \$ \_\_\_\_\_

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objects. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 et seq.) and this jurisdiction governing the conduct of such games."

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Secretary